

## IKIP-IT & MANAGEMENT JUNIOR SECRETARY INTAKE : JULY 2011

DATE	MONTH		WEEK	RESCHEDULING CLASS (RC)			
	JULY 2011			RC FOR MODULE	RC TO DATE	TIME (HOURS)	APPROVAL OF HOC
<b>SUN</b>							
<b>MON</b>							
<b>TUE</b>							
<b>WED</b>							
<b>THU</b>							
<b>FRI</b>	1						
<b>SAT</b>	2						
<b>SUN</b>	3						
<b>MON</b>	4						
<b>TUE</b>	5						
<b>WED</b>	6						
<b>THU</b>	7						
<b>FRI</b>	8						
<b>SAT</b>	9						
<b>SUN</b>	10						
<b>MON</b>	11						
<b>TUE</b>	12						
<b>WED</b>	13	REGISTRATION DAY					
<b>THU</b>	14	ORIENTATION DAY					
<b>FRI</b>	15	ORIENTATION DAY					
<b>SAT</b>	16	ORIENTATION DAY					
<b>SUN</b>	17						
<b>MON</b>	18	NCS CLASS	<b>1</b>				
<b>TUE</b>	19	NCS CLASS					
<b>WED</b>	20	NCS CLASS					
<b>THU</b>	21	NCS CLASS					
<b>FRI</b>	22	NCS CLASS					
<b>SAT</b>	23						
<b>SUN</b>	24						
<b>MON</b>	25	JS101 - REPROGRAPHY	<b>2</b>				
<b>TUE</b>	26	JS101 - REPROGRAPHY					
<b>WED</b>	27	JS101 - REPROGRAPHY					
<b>THU</b>	28	JS101 - REPROGRAPHY					
<b>FRI</b>	29	JS101 - REPROGRAPHY					
<b>SAT</b>	30						
<b>SUN</b>	31						

DATE		AUGUST 2011	WEEK	RESCHEDULING CLASS (RC)			
				RC FOR MODULE	RC TO DATE	TIME (HOURS)	APPROVAL OF HOC
<b>SUN</b>							
<b>MON</b>	<b>29</b>	<b>SEMESTER BREAK</b>					
<b>TUE</b>	<b>30</b>						
<b>WED</b>	<b>31</b>						
<b>THU</b>							
<b>FRI</b>							
<b>SAT</b>							
<b>SUN</b>							
<b>MON</b>	<b>1</b>	JS101 - REPROGRAPHY	<b>3</b>				
<b>TUE</b>	<b>2</b>	JS101 - REPROGRAPHY					
<b>WED</b>	<b>3</b>	JS101 - REPROGRAPHY					
<b>THU</b>	<b>4</b>	JS101 - REPROGRAPHY					
<b>FRI</b>	<b>5</b>	JS101 - REPROGRAPHY					
<b>SAT</b>	<b>6</b>						
<b>SUN</b>	<b>7</b>						
<b>MON</b>	<b>8</b>	JS101 - REPROGRAPHY	<b>4</b>				
<b>TUE</b>	<b>9</b>	<i>KA &amp; PA JS101</i>					
<b>WED</b>	<b>10</b>	JS102 - RECEPTION					
<b>THU</b>	<b>11</b>	JS102 - RECEPTION					
<b>FRI</b>	<b>12</b>	JS102 - RECEPTION					
<b>SAT</b>	<b>13</b>						
<b>SUN</b>	<b>14</b>						
<b>MON</b>	<b>15</b>	JS102 - RECEPTION	<b>5</b>				
<b>TUE</b>	<b>16</b>	JS102 - RECEPTION					
<b>WED</b>	<b>17</b>	<b>NUZUL QURAN</b>					
<b>THU</b>	<b>18</b>	JS102 - RECEPTION					
<b>FRI</b>	<b>19</b>	JS102 - RECEPTION					
<b>SAT</b>	<b>20</b>						
<b>SUN</b>	<b>21</b>						
<b>MON</b>	<b>22</b>	JS102 - RECEPTION	<b>6</b>				
<b>TUE</b>	<b>23</b>	JS102 - RECEPTION					
<b>WED</b>	<b>24</b>	JS102 - RECEPTION					
<b>THU</b>	<b>25</b>	<i>KA &amp; PA JS102</i>					
<b>FRI</b>	<b>26</b>	JS103 - KEYBOARDING					
<b>SAT</b>	<b>27</b>						
<b>SUN</b>	<b>28</b>						

DATE	SEPTEMBER 2011		WEEK	RESCHEDULING CLASS (RC)			
				RC FOR MODULE	RC TO DATE	TIME (HOURS)	APPROVAL OF HOC
<b>SUN</b>							
<b>MON</b>			<b>7</b>				
<b>TUE</b>							
<b>WED</b>							
<b>THU</b>	1	<b>SEMESTER BREAK</b>					
<b>FRI</b>	2						
<b>SAT</b>	3						
<b>SUN</b>	4						
<b>MON</b>	5	JS103 - KEYBOARDING	<b>8</b>				
<b>TUE</b>	6	JS103 - KEYBOARDING					
<b>WED</b>	7	JS103 - KEYBOARDING					
<b>THU</b>	8	JS103 - KEYBOARDING					
<b>FRI</b>	9	JS103 - KEYBOARDING					
<b>SAT</b>	10						
<b>SUN</b>	11						
<b>MON</b>	12	JS103 - KEYBOARDING	<b>9</b>				
<b>TUE</b>	13	JS103 - KEYBOARDING					
<b>WED</b>	14	JS103 - KEYBOARDING					
<b>THU</b>	15	JS103 - KEYBOARDING					
<b>FRI</b>	16	<b>HARI MALAYSIA</b>					
<b>SAT</b>	17						
<b>SUN</b>	18						
<b>MON</b>	19	JS103 - KEYBOARDING	<b>10</b>				
<b>TUE</b>	20	JS103 - KEYBOARDING					
<b>WED</b>	21	JS103 - KEYBOARDING					
<b>THU</b>	22	JS103 - KEYBOARDING					
<b>FRI</b>	23	JS103 - KEYBOARDING					
<b>SAT</b>	24						
<b>SUN</b>	25						
<b>MON</b>	26	JS103 - KEYBOARDING	<b>11</b>				
<b>TUE</b>	27	JS103 - KEYBOARDING					
<b>WED</b>	28	JS103 - KEYBOARDING					
<b>THU</b>	29	JS103 - KEYBOARDING					
<b>FRI</b>	30	JS103 - KEYBOARDING					
<b>SAT</b>							
<b>SUN</b>							

DATE		OCTOBER 2011	WEEK	RESCHEDULING CLASS (RC)			
				RC FOR MODULE	RC TO DATE	TIME (HOURS)	APPROVAL OF HOC
<b>SUN</b>							
<b>MON</b>	<b>31</b>	JS104 - NOTE TAKING					
<b>TUE</b>							
<b>WED</b>							
<b>THU</b>							
<b>FRI</b>							
<b>SAT</b>	<b>1</b>						
<b>SUN</b>	<b>2</b>						
<b>MON</b>	<b>3</b>	JS103 - KEYBOARDING	<b>12</b>				
<b>TUE</b>	<b>4</b>	JS103 - KEYBOARDING					
<b>WED</b>	<b>5</b>	<i>KA &amp; PA JS103</i>					
<b>THU</b>	<b>6</b>	JS104 - NOTE TAKING					
<b>FRI</b>	<b>7</b>	JS104 - NOTE TAKING					
<b>SAT</b>	<b>8</b>						
<b>SUN</b>	<b>9</b>						
<b>MON</b>	<b>10</b>	JS104 - NOTE TAKING	<b>13</b>				
<b>TUE</b>	<b>11</b>	JS104 - NOTE TAKING					
<b>WED</b>	<b>12</b>	JS104 - NOTE TAKING					
<b>THU</b>	<b>13</b>	MID SEM EXAMINATION					
<b>FRI</b>	<b>14</b>						
<b>SAT</b>	<b>15</b>						
<b>SUN</b>	<b>16</b>						
<b>MON</b>	<b>17</b>	JS104 - NOTE TAKING	<b>14</b>				
<b>TUE</b>	<b>18</b>	JS104 - NOTE TAKING					
<b>WED</b>	<b>19</b>	JS104 - NOTE TAKING					
<b>THU</b>	<b>20</b>	JS104 - NOTE TAKING					
<b>FRI</b>	<b>21</b>	JS104 - NOTE TAKING					
<b>SAT</b>	<b>22</b>						
<b>SUN</b>	<b>23</b>						
<b>MON</b>	<b>24</b>	HARI KEPUTERAAN SULTAN PAHANG	<b>15</b>				
<b>TUE</b>	<b>25</b>	JS104 - NOTE TAKING					
<b>WED</b>	<b>26</b>	DEEPAVALI					
<b>THU</b>	<b>27</b>	JS104 - NOTE TAKING					
<b>FRI</b>	<b>28</b>	JS104 - NOTE TAKING					
<b>SAT</b>	<b>29</b>						
<b>SUN</b>	<b>30</b>						

DATE		NOVEMBER 2011	WEEK	RESCHEDULING CLASS (RC)			
				RC FOR MODULE	RC TO DATE	TIME (HOURS)	APPROVAL OF HOC
<b>SUN</b>							
<b>MON</b>			<b>16</b>				
<b>TUE</b>	1	JS104 - NOTE TAKING					
<b>WED</b>	2	JS104 - NOTE TAKING					
<b>THU</b>	3	JS104 - NOTE TAKING					
<b>FRI</b>	4	JS104 - NOTE TAKING					
<b>SAT</b>	5						
<b>SUN</b>	6						
<b>MON</b>	7	<b>HARI RAYA QURBAN</b>	<b>17</b>				
<b>TUE</b>	8	JS104 - NOTE TAKING					
<b>WED</b>	9	JS104 - NOTE TAKING					
<b>THU</b>	10	JS104 - NOTE TAKING					
<b>FRI</b>	11	JS104 - NOTE TAKING					
<b>SAT</b>	12						
<b>SUN</b>	13						
<b>MON</b>	14	JS104 - NOTE TAKING	<b>18</b>				
<b>TUE</b>	15	JS104 - NOTE TAKING					
<b>WED</b>	16	<b>KA &amp; PA JS104</b>					
<b>THU</b>	17	JS105 - DOCUMENT PRODUCTION					
<b>FRI</b>	18	JS105 - DOCUMENT PRODUCTION					
<b>SAT</b>	19						
<b>SUN</b>	20						
<b>MON</b>	21	JS105 - DOCUMENT PRODUCTION	<b>19</b>				
<b>TUE</b>	22	JS105 - DOCUMENT PRODUCTION					
<b>WED</b>	23	JS105 - DOCUMENT PRODUCTION					
<b>THU</b>	24	JS105 - DOCUMENT PRODUCTION					
<b>FRI</b>	25	JS105 - DOCUMENT PRODUCTION					
<b>SAT</b>	26	JS105 - DOCUMENT PRODUCTION					
<b>SUN</b>	27						
<b>MON</b>	28	<b>AWAL MUHARRAM</b>	<b>20</b>				
<b>TUE</b>	29	JS105 - DOCUMENT PRODUCTION					
<b>WED</b>	30	JS105 - DOCUMENT PRODUCTION					
<b>THU</b>							
<b>FRI</b>							
<b>SAT</b>							
<b>SUN</b>							

DATE	DECEMBER 2011		WEEK	RESCHEDULING CLASS (RC)			
				RC FOR MODULE	RC TO DATE	TIME (HOURS)	APPROVAL OF HOC
<b>SUN</b>							
<b>MON</b>			<b>20</b>				
<b>TUE</b>							
<b>WED</b>							
<b>THU</b>	1	JS105 - DOCUMENT PRODUCTION					
<b>FRI</b>	2	JS105 - DOCUMENT PRODUCTION					
<b>SAT</b>	3						
<b>SUN</b>	4						
<b>MON</b>	5	JS105 - DOCUMENT PRODUCTION	<b>21</b>				
<b>TUE</b>	6	JS105 - DOCUMENT PRODUCTION					
<b>WED</b>	7	JS105 - DOCUMENT PRODUCTION					
<b>THU</b>	8	JS105 - DOCUMENT PRODUCTION					
<b>FRI</b>	9	JS105 - DOCUMENT PRODUCTION					
<b>SAT</b>	10						
<b>SUN</b>	11						
<b>MON</b>	12	<i>KA &amp; PA JS105</i>	<b>22</b>				
<b>TUE</b>	13	JS106 - HANDLE FAX MACHINE					
<b>WED</b>	14	JS106 - HANDLE FAX MACHINE					
<b>THU</b>	15	JS106 - HANDLE FAX MACHINE					
<b>FRI</b>	16	JS106 - HANDLE FAX MACHINE					
<b>SAT</b>	17						
<b>SUN</b>	18						
<b>MON</b>	19	JS106 - HANDLE FAX MACHINE	<b>23</b>				
<b>TUE</b>	20	JS106 - HANDLE FAX MACHINE					
<b>WED</b>	21	JS106 - HANDLE FAX MACHINE					
<b>THU</b>	22	ADDITIONAL SUBJECT FINAL EXAMINATION					
<b>FRI</b>	23						
<b>SAT</b>	24						
<b>SUN</b>	25						
<b>MON</b>	26	HARI NATAL	<b>24</b>				
<b>TUE</b>	27	JS106 - HANDLE FAX MACHINE					
<b>WED</b>	28	JS106 - HANDLE FAX MACHINE					
<b>THU</b>	29	JS106 - HANDLE FAX MACHINE					
<b>FRI</b>	30	<i>KA &amp; PA JS106</i>					
<b>SAT</b>	31						
<b>SUN</b>							

DATE		JANUARY 2012	WEEK	RESCHEDULING CLASS (RC)			
				RC FOR MODULE	RC TO DATE	TIME (HOURS)	APPROVAL OF HOC
SUN							
MON	30						
TUE	31						
WED							
THU							
FRI							
SAT							
SUN	1						
MON	2	NEW YEAR	25				
TUE	3	STUDY WEEK PORTFOLIO VERIFICATION FINAL EXAMINATION					
WED	4						
THU	5						
FRI	6						
SAT	7						
SUN	8						
MON	9						
TUE	10						
WED	11						
THU	12						
FRI	13						
SAT	14						
SUN	15						
MON	16						
TUE	17						
WED	18						
THU	19						
FRI	20						
SAT	21						
SUN	22						
MON	23						
TUE	24						
WED	25						
THU	26						
FRI	27						
SAT	28						
SUN	29						